

# Project management for successful researchers



## Description and objectives

After this workshop, participants will have methods and tools to successfully develop, manage and supervise research projects. They will be able to:

- Set project objectives
- Structure and plan a project
- Define roles and responsibilities in projects
- Create the project budget
- Manage risks
- Establish a communication plan
- Guide and control projects in a flexible and meaningful way.

## The workshop addresses the following questions:

- What is a project and what are the main impact factors?
- What should I do to successfully complete my research projects?
- How should I structure, plan and guide my projects?
- How should I communicate with my stakeholders (prof., team members, sponsors, etc.)?

## Approach

No prior knowledge of project management is required for this very practical workshop. Theoretical inputs will be applied during the group exercises. All participants should be working on approved/financed research projects.

## Trainer

Dr. Carine Galli Marxer, physicist, project manager and trainer, Cubisma Ltd.

Number of participants	12
Dates and location	24 & 25 February 2022, University of Fribourg
Registration opening	13 January 2022
Duration	2-days workshop (8h45–17h15)
Contact	regard@unifr.ch